



De Luz Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
JIM BRADY
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER

JAMES E. EMMONS

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS October 16, 2019 6:00 p.m.

A. Call to Order & Roll Call

This Regular Meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Street, Suite 205, Murrieta, CA on October 16, 2019. The meeting was called to order by the President Byers at 6:02 p.m. Those present at the meeting were as follows:

Directors Present

Michael Adams, Vice President
Mariann Byers, President
Robert D'Alesandri, Treasurer
James Brady, Member
Raymond Johnson, Member

Staff Present

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Steve Libring, District Traffic Engineer
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. Sheriff

Deputy Perez presented the Sheriff's Report for September 2019 and updated the Board on recent law enforcement activities. He reported on recent burglaries and actions that residents can take to avoid becoming a burglary victim. He also discussed the use of cameras to detect agricultural thefts.

C. Public Comment

Resident, Guy Kinsman, complimented Deputy Perez for his role in maintaining the safety within the community. He stated, although traffic has improved greatly; additional coverage is needed on weekends as there are still problems with speed and other violations.

D. Information Only

The Statement of Investment Policy and the September Financial Statements were received by the Board.

E. Consent Calendar

Motion was made by D'Alessandri, seconded by Adams, to approve the Consent Calendar as follows:

1. Minutes of the September 18, 2019 Regular Board Meeting.
2. General Fund Claims for September 1, 2019-September 30, 2019.
3. Purchase Order No(s): 2019-010 and 2019-011.

The motion carried unanimously.

F. FEMA-34 ROADWAY REHABILITATION PROJECTS

District Engineer Hunt reported that the District has completed the public bidding process as required by law on the FEMA-34 Rehabilitation Projects approved by the Board at the August meeting. There was one (1) bid received for the Project, Murrieta Development Company, Inc. with the total bid amount of \$601,863; almost \$100,000 under engineer's estimate. Company's references, bonds, insurance and other contract requirements are acceptable. He advised the Board that a contract may be awarded when only one bid is made after the legal public bidding process.

The Board considered Resolution No. 2019-14 to award the Contract for FEMA-34 Rehabilitation Projects.

Motion was made by Adams, seconded by D'Alessandri that Resolution No. 2019-14 be approved.

Motion was approved unanimously by roll call vote.

G. ROADWAY RECONSTRUCTION PROJECTS

District Engineer Hunt presented and reviewed the status of the Sandia Creek/Via Vaquero projects; and, FEMA-23 sites.

H. ADOPTION OF VEHICLE WEIGHT LIMIT RESTRICTIONS-LOS GATOS ROAD

Traffic Engineer Libring provided a report recommending that a 5-ton Weight Limit be put in place on Los Gatos Road from the District Boundary to Carancho Road. A public hearing was conducted. There were no public comments.

The Board considered Ordinance No. 2019-02 establishing a five-ton weight restriction on Los Gatos Road from Carancho Road to North District Boundary.

Motion was made by Brady, seconded by Adams that Ordinance No. 2019-02 be approved for first reading and that Ordinance 2019-02 be passed to second reading which will be held at the next regular Board Meeting.

Motion was approved unanimously by roll call vote.

I. TRAFFIC SAFETY

Traffic Engineer Libring provided a report on traffic matters which included traffic and speed data gathered in September, 2019. He reported that the number of daily vehicles that "cut-thru" the De Luz Community is approximately 1,200; and speeds on Sandia Creek still need enforcement, especially in the 45-mph zone.

J. COMMITTEE REPORTS

Finance Committee

Mr. D'Alessandri reported that the committee reviewed the general fund claims, investment earnings, annual audit, the last quarter financial statements.

Engineering Committee

Mr. Brady reported that the Committee met with the engineering staff on all of the matters discussed earlier in the meeting.

LEGISLATIVE REPORT-AB 421

Ms. Byers reported that efforts by the District's legislative advocate to find administrative solutions to our funding is continuing to move forward. The term of the legislative advocate contract has been extended at no additional fee.

K. GENERAL MANAGER REPORT

General Manager Emmons presented his written report which is on file with the District Office.

L. Legal Counsel

Ward Simmons provided general comments.

M. Adjournment

There being no further business, President Byers adjourned the meeting at 6:51 p.m.



James E. Emmons, Secretary
Board of Directors

ATTEST:



Mike Adams, Vice President
Board of Directors